



**Old Time
Christmas
Tree Farm**

Daytime Outing

INFORMATION

7632 Spring Cypress Rd.

Spring, TX 77379

Phone: (281) 370-9141

Fax: (281) 251-3196

admin@oldtimechristmastree.com



COME ENJOY SOME TIME AT THE FARM

at your private event with your school or daycare at one of our covered pavilions! Take a hayride out to the pavilion area where you can play on the playground, learn about our farm, and eat some lunch.

NIGHTTIME OUTINGS ARE GEARED TOWARD
smaller children age 2-10.

AVAILABLE DATES AND TIMES

October: Tuesday-Friday (10:00am-12:00pm)

Sorry, but we no longer offer December daytime outings.



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TERMS & CONDITIONS

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MINIMUM GUEST REQUIREMENT

The minimum requirement is **35 guests**. There is a minimum charge of **\$420.00** for groups of 34 guests or less. The maximum occupancy is 350 guests per group.

PAYMENT

Cost: **\$12.00** per person (age 2+) including parents, teachers, and chaperones. Each child will receive one small pie pumpkin. No deposit is required, however, we require a credit card on file to secure your reservation. We accept cash, check, or credit card at the cashier on the day of your event. The cashier is located in the red building close to the parking area.

Please conduct a headcount of your group. Collect payment from each of your individual group members and submit ONE payment to the cashier. Separate payments from multiple individuals are not accepted.

CREDIT CARD AUTHORIZATION FORM

We require a credit card on file to secure your reservation. Please complete and return the Credit Card Authorization form (attached) by the date specified to secure your reservation. If no payment is presented on the day of the event, the credit card on file will be charged for the total number of guests.

TAX EXEMPT FORM

If applicable, please complete the Texas Sales and Use Tax Exemption Certification form (attached) by the date specified to secure your reservation.

CANCELLATION POLICY

Cancellation by the client for any reason **2 weeks or less** prior to the event will result in the credit card on file being charged the minimum charge of **\$420.00**. In the case of inclement weather, your reservation may have to be rescheduled by the venue (if an opening is available). If no openings are available that will work for the client, the client will not be charged. Final decisions for rescheduling due to inclement weather will be made by the venue.

CLEANING/DAMAGE FEE

The client agrees to return the property in the same condition or better at the end of their outing. The venue reserves the right to impose an additional cleaning/damage fee of **\$250** to the credit card on file if deemed necessary by venue management after the event concludes. Examples of instances that a cleaning fee would be necessary includes, but is not limited to: Excessive litter on the property, confetti/glitter/gift wrap/decorations left on the property, paint or marker stains on the property, damaged or broken tables or equipment.

PARKING

All vehicles must park in the parking lot. Guest vehicles or buses are not allowed to travel on farm property back to the pavilion area. All guests and supplies will be transported to the pavilion area via hayride wagon. There is no drop-off or pick-up line. All parents must park in a parking space and walk their child to the entry gate. Please do not leave children unattended in the parking lot.

HAYRIDE AND TRAIN SAFETY

Take caution when getting on and off of the hayride wagon or train. Everyone must remain seated while the vehicle is moving. Standing, jumping, dragging feet, or horseplay on the rides are prohibited. Please make sure all items are secure before takeoff. The Old Time Christmas Tree Farm is not responsible for any injuries sustained or lost, stolen, or damaged items.

ADULT SUPERVISION

Adult supervision by members of your group is required at all times. Venue staff is not responsible for providing supervision. While at the covered pavilion, all members of your group are required to remain inside the fenced area. Please do not allow guests to wander through the Christmas tree fields or other areas of the property.

PROHIBITED ITEMS

- Alcohol
- Electric heating appliances (coffee urns, crockpots, propane burners, camp stoves)
- Paint, crafts, or decorations that can blow away (to prevent litter)

DOCUMENT DISTRIBUTION

Please provide a copy of the following documents to all parents, teachers, and chaperones prior to the event:

- Terms & Conditions
- Timeline (attached)
- Map & Parking Lot Safety (attached)



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TIMELINE

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WHAT WE PROVIDE

- Covered pavilion area with picnic table seating
- Hayride out to the pavilion area
- Video about our trees & farm history
- Playground area
- Train ride back to the entrance
- One small pie pumpkin per child

WHAT TO BRING WITH YOU

- Lunches
- Ice and drinks (no alcohol)
- Plates, cups, napkins, utensils
- Markers to write names on pumpkins
- Bags or containers to carry pumpkins

ARRIVAL

Please plan to arrive about 15 minutes prior to your scheduled start time. Make sure to grab all lunches and belongings that you will be using during your outing out of the car at this time.

HAYRIDE TO THE PAVILION

All group members will board the hayride along with all lunches, drinks, and belongings. At your group's scheduled start time, we will take a short hayride out to the pavilion area.

EAT AND PLAY

Your group is free to play on the playground, eat, and visit as you wish! Please remain inside the fenced area and make sure to provide adult supervision at all times.

TRAIN RIDE BACK TO THE ENTRANCE

Approximately 15 minutes before your scheduled end time, please load all group members and belongings on the train and take a ride around the farm and back to the entrance.

PAYMENT

It is your responsibility to get a head count and collect payment from each member of your group. Please have ONE payment ready to give to the cashier. If you wish, you may pay at the end of your outing if you expect some group members to arrive late.

WATCH A VIDEO

Have a seat and watch a short video about our Christmas trees and farm history.

CLEANUP

Approximately 30 minutes before your scheduled end time, we ask that you begin to pick up trash around the area and gather your belongings.

PICK A PUMPKIN

Children will select their own small pie pumpkin from a designated area to take home! We suggest bringing markers to write names on each child's pumpkin and bags or containers to carry them in.

Activities may not necessarily occur in this order.

If any members of your group arrive late, they may not get to participate in all activities. Latecomers may be required to travel to the pavilion on foot. Some activities may be shortened or eliminated if the group does not arrive on time.



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MAP & PARKING LOT SAFETY

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GROUP OUTING LOCATION

Old Time Christmas Tree Farm
7632 Spring Cypress Rd.
Spring, TX 77379
(Turn on Kleb Rd.)

We have TWO entrances:

- One on Spring Cypress Rd.
- One on Stuebner Airline Rd.

Travel down our road approximately
¼ mile to our parking lot.

For more detailed directions, visit
oldtimechristmastree.com



ATTENTION PARENTS AND DRIVERS:

- All vans, buses, and cars must park in the parking lot.
- Vehicles are not permitted to drive to the pavilion area.
- Please do not leave children unattended in the parking lot.